



**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
LTC Manitowoc, Dewey Street, Manitowoc, WI
October 18, 2017**

Board Present: Hildebrandt, Lukas, Kluss, Rooney, Sheehan, Vasquez, Wyatt
Board Absent: Parrish, Pohlman
Staff Present: Carlsen, Soodsma, Staszak, Goff, Thillman, Sauer, Zahn, Skabroud, Schetter, Gossen, Dross, Kinneston, Mirecki, Cops, Hang, Stahl, Steinbrenner, Lallensack
Students Present: Ertman, Brown, Purtell, Fields, Bordak, Hanson, Andrews
Guests Present:

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Chair John Lukas at 3:32 pm. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Public Input

No public input was given.

Connections

The Board discussed ways in which they connected with the college and the community.

Approval of Minutes

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JOHN WYATT TO APPROVE THE MINUTES FOR THE SEPTEMBER 20, 2017 BOARD MEETING. Motion unanimously carried.

IT WAS MOVED BY ROY KLUSS AND SECONDED BY LOIS VASQUEZ TO APPROVE THE MINUTES FOR THE SEPTEMBER 20, 2017 BOARD RETREAT AS PRESENTED. Motion unanimously carried.

Linking and Learning

Board members participated in a tour of LTC-Manitowoc and had the opportunity to hear from students regarding their experience at LTC-Manitowoc. The 2017-18 Student Government Association officers introduced themselves and provided an update on their activities. The Dairy Herd Club shared their accomplishments at the World Dairy Expo and their club activities. Sue Kinneston was recognized for five years of service to Phi Theta Kappa. Joe Sheehan arrived at 3:47.

Policy Governance

Board policies I.E. and I.F. was reviewed with no revisions. The Board interpretation for policies I.E. was approved clarifying that the board has the authority to establish board committees and the President can only make a recommendation to form a board committee. The Board interpretation of policy I.F. was acceptable. The Flexible Delivery Monitoring Report was presented and in compliance with Board policies.

Consent Agenda

IT WAS MOVED BY ROY KLUSS AND SECONDED BY VICKY HILDEBRANDT TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS; PAYMENTS OVER \$2,500; FINANCIAL MONITORING REPORTS FOR SEPTEMBER 2017; 2016-17

PROCUREMENT REPORT, AND WISCONSIN GOVERNMENT ACCOUNTABILITY BOARD RESOLUTION as presented. Motion unanimously carried.

Action Items

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY ROY KLUSS TO APPROVE THE RESOLUTION FOR THE 2016-17 BUDGET MODIFICATIONS AS PRESENTED. Roll call vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Sheehan, aye; Rooney, aye; Vasquez, aye and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY JOE SHEEHAN AND SECONDED BY KIM ROONEY TO ADOPT THE RESOLUTION CERTIFYING THE 2017-18 TAX LEVY AS PRESENTED. Roll call vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Sheehan, aye; Rooney, aye; Vasquez, aye and Wyatt, aye. Motion unanimously carried.

Information/Discussion

President Paul Carlsen provided an update on LTC operations and his activities. An update on the District Boards Association was provided. Board members reviewed the nomination for John Lukas for the District Boards Association Board Member of the Year. The calendar of upcoming meetings and events was reviewed.

Closed Session

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY LOIS VASQUEZ TO MOVE TO CLOSED SESSION PURSUANT TO SECTIONS 19.85(1)(C)* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING PERFORMANCE GOALS AND EVALUATION OF THE PRESIDENT, REVIEWING SPECIFIC POSITION REALIGNMENTS, AND POSITION RETIREMENT NOTIFICATIONS. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll call vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Sheehan, aye; Rooney, aye; Vasquez, aye and Wyatt, aye. Motion unanimously carried. The Board convened in closed session at 5:48 p.m.

*Exemption (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Open Session

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JOHN WYATT TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, absent; Pohlman, absent; Sheehan, aye; Rooney, aye; Vasquez, aye and Wyatt, aye. Motion unanimously carried. The Board convened in open session at 6:20 p.m.

Other Business

Agenda items for the November 15, 2017 Board meeting were discussed.

Adjourn

IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO ADJOURN. The motion was unanimously carried, and the meeting was adjourned at 6:28 P.M.

Respectfully submitted,

Lois Vasquez
Secretary/Treasurer